Dear Prospective EMT Student,

Thank you for your interest in the Emergency Medical Technology (EMT) program at Cuyahoga Community College (Tri-C®) — where futures begin. Our program is accredited by the Ohio Division of EMS to offer Emergency Medical Responder, EMT, Advanced EMT and Paramedic Certification courses. We also provide continuing education for all levels of EMT.

The EMT program is focused on student success. We are pleased to help you design a plan for your success here at Tri-C, as well as in your EMS career. We work closely with Fire Academy staff to help those seeking a career in firefighting attain their goals.

The College accepts applications for the EMT program on a continuing basis. Call the EMT office for information regarding program-entry approval. Submitting your application early better enables us to assist you in achieving certification. **A background check from the _College-approved vendor_ is required for departmental approval to enter certification courses.** EMT certification courses are offered every semester. The Paramedic certificate program begins each fall and spring semester.

Questions regarding Tri-C's EMT program may be directed to the EMT office at 216-987-4449. We wish you success in reaching your educational goals.

Sincerely,

Bernard Schweter
Interim Program Director
Emergency Medical Technology

Phone: 216-987-4449
Fax: 216-987-4386
Bernard.Schweter@tri-c.edu

2900 Community College Ave.
MHCS 118
Cleveland, Ohio 44115

Enclosed:
Health Careers application; EMT program application

**Send your application to emt@tri-c.edu.
DO NOT MAIL OR FAX.**

Paramedic applicants should include a copy of your State Ohio EMT-B Card and American Heart CPR Card with their application.

Applications are processed within **TWO BUSINESS DAYS.**

Cuyahoga Community College (Tri-C®) Emergency Medical Technology

Emergency Medical Technology Program

The Emergency Medical Technology department at Tri-C routinely offers:

Short-Term Certificate for EMT Basic

Certificate of Proficiency for Paramedic

Associate of Applied Science (AAS) in EMT

Associate of Applied Science (AAS) in Fire-Emergency Medical Services

Credits earned in the EMT and Paramedic certificate programs are applied toward the AAS in EMT or Fire-EMS.

The program can be accomplished in a traditional college degree sequence, or students may take the EMT and Paramedic certificate courses first and then complete the associate degree requirements after achieving state certification and pursuing employment.

Program Admission

Disqualification

Ohio Administrative Code precludes admission of students to EMT certification courses with a felony on their record.

The State of Ohio EMS Board individually reviews the applications for certification of those with misdemeanor convictions after a background investigation by division staff. They may choose not to certify these individuals. These applications are handled on a case-by-case basis, after course completion. There is no mechanism to pre-review the circumstance to determine certification eligibility.

Students who are charged or convicted of a felony or misdemeanor involving moral turpitude while in the program may be suspended or dismissed from the program.

Application process:

College application — Submit a Tri-C General Application for Admission or Readmission if you have not applied to the College in the past. An online application is available at tri-c.edu/apply.

English and Math assessments — Complete Tri-C English and math assessment tests. Sample tests and information about the assessment centers are available at tri-c.edu/testing-center.

EMT/Health Careers application — Complete the Health Careers Program Application as well as the EMT program application's Student Information and Self Evaluation forms. The Health Information form can be forwarded later.

Additional EMT information is available at tri-c.edu/emt.

Cuyahoga Community College (Tri-C®) Emergency Medical Technology

EMT Certification Program and Short-Term Academic Certificate

Program Description

The EMT Certification Program (EMT-1302 and EMT-130L) at Cuyahoga Community College is entry-level training for the professional pre-hospital care provider. Students who successfully complete the program are eligible to take the National Registry of EMTs cognitive exam, which is required for State of Ohio EMT Certification. State of Ohio EMT Certification is required by state rule to continue on to EMT-Intermediate or Paramedic. The EMT short-term certificate is an academic credential awarded by Tri-C that includes Anatomy and Physiology for Paramedics (EMT-1401). This course is required[1] to advance to the Paramedic program.

Admission Requirements

Minimum Age	18 years of age or 17 years of age and a high school senior.
General Admission to Tri-C	Complete general requirements for admission (described on previous page).
English and Math	Eligibility for ENG-0990 and MATH-0955 on placement exams.
Background Check	Complete required Health Careers-approved background check. Additional information about background check available at tri-c.edu/BCI. Directions for the background check are available at the link at the bottom of the page.

Once these requirements are met, contact EMT program manager to secure departmental approval to register.

Field Experience Requirements

The EMT course includes lecture, lab, and field experience. The following items are required to schedule and participate in the field experience component of the course (EMT-130L):

TB Testing and Vaccinations	Submit proof of vaccinations and TB test results before the first class session (Physical Exam and Immunization Documentation Form).
Physical Exam	Documentation from a physician for fitness to participate in the program before first class session (Physical Exam and Immunization Documentation Form).
Liability Insurance	Students are assessed the fee through the College's Enrollment Center when they register for EMT-130L.
Health Insurance	Provide proof of personal health care insurance.
CPR	Successful completion of the Basic Life Support for the Health Care Provider component of the course.

[1] BIO-2331 and BIO-2341, Anatomy and Physiology I and II may be substituted for this course.

Cuyahoga Community College (Tri-C®) Emergency Medical Technology

Anticipated Course Expenses (2023-2025)

Estimated Costs for EMT Basic Certification (EMT-1302 and EMT-130L)	In-County	In-State	Out-of-State
Tuition	971.78	1078.56	2038.33
Background check, estimate, additional cost for out-of-state residency	130.00	130.00	130.00
Textbooks, uniform, medical equipment	728.00	728.00	728.00
Clinical uniform shirt	40.00	40.00	40.00
Medical liability insurance	12.50	12.50	12.50
Subtotal for EMT Basic Certification	**1,782.28**	**1,989.06**	**2,948.83**
Estimated Costs for EMT 1401 to Complete Short-Term Certificate			
Tuition	498.16	616.32	1164.76
Texts and instructional materials	101.99	101.99	101.99
Subtotal for Anatomy and Physiology for Paramedics	**600.15**	**718.31**	**1,266.75**
Total EMT Short-Term Certificate (includes Paramedic prerequisites)	**2,382.43**	**2,707.37**	**4,215.58**

Paramedic Certification Program and Short-Term Academic Certificate

Program Description

This program is significantly revised, effective fall 2012. The Paramedic certificate program requires successful completion of the EMT Basic certification program, including Anatomy and Physiology for Paramedics (EMT-1401). This serves as the state-required anatomy and physiology prerequisite for Paramedic certification. Students who have completed BIO-2331 and BIO-2341 (Anatomy and Physiology I and II) may substitute these for EMT-1401. Students who completed EMT training through another institution will need to take either EMT-1401 or BIO-2331 and BIO-2341, or have approval for equivalent courses completed elsewhere, to meet thisrequirement. Students then continue into EMT-2330 through 2370 (Paramedic Theory I-V) courses. The total paramedic hours required for certification exceeds 900 contact hours. Students who successfully complete the certificate program are eligible for National Registry of EMTs Paramedic test, the state of Ohio's certification examination.

Admission and Retention Requirements

Minimum requirements for admission into the Paramedic Certification program are listed below.

General Admission to Tri-C	Complete general requirements for admission (described on page 3).
EMT Certification	Provide evidence of certification as an EMT in the State of Ohio to continue into Paramedic Theory I (EMT-2330).
English and Math Assessments	Eligibility for ENG-1010 and MATH-0955 on placement exams to continue into EMT-2330.
Good Standing in Program	Maintain a "C" or higher in EMT-1401 and EMT -2330 through 2360.
Background Check	If new to the program, or returning more than two years after beginning EMT, complete required Health Careers approved background check. Additional information about background check available at tri-c.edu/BCI.

Once these requirements are met, contact EMT program manager to secure departmental approval to register.

Cuyahoga Community College (Tri-C®) Emergency Medical Technology

Clinical/Field Experience Requirements

TB testing and vaccinations	Submit proof of vaccinations and TB test results before the first class session *(Physical Exam and Immunization Documentation Form)*.
Physical Exam	Documentation from a physician for fitness to participate in the program before first class session *(Physical Exam and Immunization Documentation Form)*.
Liability Insurance	Students are assessed the fee through the college's Enrollment Center when they register for EMT 2340.
Health Insurance	Provide proof of personal healthcare insurance.
CPR	Provide evidence of current CPR credentials for the Health Care Provider.
EMT Certification	Provide evidence of State of Ohio EMT certification.

Anticipated Course Expenses (2023-2025)*

Estimated Costs for Paramedic Certification Program	In-County	In-State	Out-of-State
Tuition	3611.66	4468.32	8444.51
Background check, estimate, additional cost for out-of-state residency	130.00	130.00	130.00
Textbooks, uniform, medical equipment	800.00	800.00	800.00
Clinical uniform shirt	40.00	40.00	40.00
Medical liability insurance	12.50	12.50	12.50
Total for Paramedic Certification	**4,594.16**	**5,450.82**	**9,427.01**

*Textbook cost estimates are preliminary, due to changes in curriculum and potential adoption of new learning materials.

Associate of Applied Science in EMT

Program Description

The Associate of Applied Science degree program in Emergency Medical Technology:

- Includes EMT Basic and Paramedic certificate courses.
- Transfers to four-year colleges to complete a bachelor's degree.
- Maybe completed in a traditional manner or after completing the certificate courses.
- Is designed to build the academic skills and background knowledge needed for success in the field and to provide common ground with other health professionals.
- Tri-C Fire Academy credits include an AAS in EMT elective. More information is available at tri-c.edu/fire.
- Confers additional academic credential, important for those seeking competitive positions. Details on the AAS in EMT are available at tri-c.edu/emt.

Cuyahoga Community College (Tri-C®) Health Careers Program Application

Received:

_____
Program of Application

Please Print or Type All Information

Full Legal Name:

_____
Last   First   Middle   *Former, if applicable*

_____
Address   Apt#   Telephone

_____
City   State   Zip Code   County

_____   *(This can also be your social security number)*
Student Number

_____
Email Address

Are you now or have you ever been enrolled at Cuyahoga Community College?   Yes   No

Separate official college transcripts for each college and university attended may be submitted to the Admissions Office along with application to the College by the applicant.

If you are transferring credits from another college or university, you must obtain an unofficial copy of your transcript to be included in the EMT Application Packet.

Complete the following blanks if you have attended any other college, university or other post-high school programs. (List in order of attendance, most recent first.)

Name of College/University	City and State	From (Month/Year)	To (Month/Year)

Are you a military service veteran?   Yes   No

Have you ever been convicted of a felony?   Yes   No   Misdemeanor?   Yes   No

Completion of this form and minimum program requirements does not constitute admission to the program. Applicants will be notified by letter when they are accepted into the program.

Cuyahoga Community College is committed to continuing affirmative action and equal opportunities of access to employment and education and thus does not discriminate against current or potential employees or students on the basis of race, color, religion, sexual orientation, national origin or ancestry, age, disability, sex, military status or status as a veteran. It is also the intent of the College to comply with appropriate federal and state laws, rules and regulations and to give special attention to increasing the participation of minorities, women, persons with a disability and disabled veterans in all levels of the College. It is also the intent of the College to ensure that its environment i s free from harass mentor intimidation of any kind.

I certify that the information provided on this application is complete and accurate in every respect. I understand that falsifying any of this application may result in cancellation of admission.

_____   _____
Signature of Applicant (Do Not Print)   Date

Cuyahoga Community College (Tri-C®) Health Careers Program Application

(Please submit a separate application for each program)

PLEASE PLACE A "✔" IN FRONT OF THE PROGRAM FOR WHICH YOU ARE APPLYING (ONLY ONE PROGRAM PER APPLICATION)

College-Wide

Emergency Medical Technology	East	Metro	West	Westshore
Basic Certificate	Day	Evening		
EMT Associate Degree	Fall	Spring	Summer	
EMT Paramedic Certificate of Proficiency				
Fire-EMS Associate Degree				
Medical Assisting Associate Degree	East	Metro	West	Westshore
Medical Assisting Certificate (One Year)	East	Metro	West	Westshore
Health Information Management	East		Day	Evening
Sport and Exercise Studies	East	Metro	West	

Eastern Campus-Based Programs

Pharmacy Technology	Day	Evening
	Certificate (One Year)	AAS Degree (Two Years)

Metropolitan Campus-Based Programs

Cancer Registrar Post-Degree Certificate (One Year)

Dental Hygiene

Dental Office Manager

Dietetic Manager Certificate

Dietetic Technology

Drug Counseling

General Nutrition Certificate (One Year)

Health Unit Coordinator

Human Services

Laboratory Phlebotomy Certificate

Medical Billing Specialist Certificate (One Year)

Medical Laboratory Technology (Two Years)

Occupational Therapy Assistant

Ophthalmic Assisting Certificate

Optical Technology

Physical Therapist Assisting

Social Worker Asst

Sterile Processing and Distribution (One Year)

Surgical Technology

Western Campus-Based Programs

Diagnostic Medical Sonography
(Select Option Below)

    Abdominal/Ob/Gyn

    Echocardiography

    Vascular

Electroneurodiagnostics

Mammography

Nuclear Medicine

Polysomnography

Radiography

Respiratory Care

Veterinary Technology

Cuyahoga Community College
Nursing and Allied Healthcare Career Programs
Background Check and Conviction of Crime Acknowledgement

I understand and acknowledge that Cuyahoga Community College District ("the College") may develop or obtain one or more criminal background checks ("CBC") pertaining to me. The CBC may be used for evaluation of my eligibility for one or more limited-entry programs of the College, and eligibility for one or more clinical/practicum/internship training requirements with third-party organizations. I understand and acknowledge that the CBC may contain information concerning my criminal background. In all cases, all expenses associated with the CBC are to be my responsibility. If the results of the CBC are not deemed acceptable by the College, or if information received indicates that I have provided false or misleading statements, have omitted required information or in any way am unable to meet the requirements for completion of the program, my admission may be denied or rescinded, and/or I may be disciplined or dismissed. I further understand and acknowledge that if, while I am a student, I am convicted of a crime of any type, other than a minor traffic violation, I must report the offense to the applicable program manager in writing within 30 days of conviction (conviction includes plea arrangements, guilty pleas, pleas of no contest, findings of guilt, etc.).

I understand and acknowledge that these background checks will be obtained by the vendor chosen and specified by the College. The current vendor for this service is CastleBranch, with corporate headquarters located at 1844 Sir Tyler Drive, Wilmington, NC 28405 (1-888-823-4263). The vendor is subject to change at any time. Background checks obtained from a vendor other than the vendor chosen and specified by the College will not be accepted.

I acknowledge and understand that I may not be admitted to a clinical setting, be permitted to test for or be granted licensure or accreditation if I have been or in the future am convicted of a crime. I acknowledge and understand that admittance to a limited-entry program and/or completion of a program in no way guarantees that I will receive licensure, be permitted to practice and/or obtain future employment. I understand that I am financially responsible for all costs incurred as a student.

_____   _____
Student Signature (Sign)   Date

_____   _____
Student Name (Print)   S-Number

Effective 11.15.12/Rev 11.2.16
Healthcare Education Initiatives
Form No. HEI 1
K:\Academic & Student Affairs (ASA)\Medical Education Programs\Standardized Student Documents

8

Cuyahoga Community College (Tri-C®) Emergency Medical Technology

Student Information Form

Last Name:	First:	Middle:	Former, If applicable:
Student Number:		State of Ohio EMT/Fire Certification Number:	
Date of Birth:		High School Diploma or GED: Yes No	

Please respond to the following questions to determine qualification for certification under OAC4765-8-01-A:

1. Are you at least 18 years old or a 17-year-old high school senior or graduate?   Yes   No

2. Have you ever been convicted of, pled guilty to, had a judicial finding of guilt for or had a judicial finding of eligibility for treatment/interventions in lieu of conviction for; or are you currently under indictment for any of the following: any felony; a misdemeanor committed in the course of practice; a misdemeanor involving moral turpitude; a violation of any federal, state, county, or municipal narcotics law or controlled substance law; an act committed in another state, that, if committed in Ohio would constitute a violation set forth in 4765-8-01 (a)(6) of the Ohio Administrative Code?   Yes   No

3. Have you ever been adjudicated mentally incompetent by a court of law?   Yes   No

4. Do you currently engage in the illegal use or illegal acquisition of controlled substances, alcohol or other habit-forming drugs or chemical substances while on duty as a first responder or EMT?   Yes   No

5. Have you ever committed fraud or material deception in applying for or obtaining a certificate to practice under Chapter 4765 of the Revised Code?   Yes   No

6. Have you been convicted, in this state or another state, of providing emergency medical services or representing yourself as an EMS provider without a license or certificate, or a similar crime directly related to the profession of EMS?   Yes   No

7. If you are or have been certified or licensed as an EMS provider in this state or another state, is your certificate or license currently on probationary status, or has it been suspended or revoked by the board or the EMS certifying or licensing entity in another state?   Yes   No

The above information is true and correct to the best of my knowledge. I authorize the release of my state examination scores to the Ohio Dept. of Public Safety and Cuyahoga Community College. I understand that supplying false information may mean dismissal from all EMT classes.

_____   _____
Applicant Signature   Date

Cuyahoga Community College (Tri-C®) Emergency Medical Technology

Self-Evaluation Form

_____
Name   Student Number   Date

Directions

Please answer the following questions, choosing the answer that best describes your current circumstances.

Please identify your current EMT certification status:

I do not hold any EMT certifications.

I am a State of Ohio-certified First Responder.

I am a State of Ohio-certified EMT-Basic.

I am a State of Ohio-certified EMT-Intermediate.

I am a State of Ohio-certified EMT-Paramedic.

I am EMT certified in a state other than Ohio. Level of certification:_____

Please identify any of the following health care licenses you may possess:

I do not hold any other health care licenses.

I am a registered nurse or licensed practical nurse.

I am a respiratory therapist.

I hold another health care professional license: _____

Please write a brief self-evaluation paragraph describing what you have done prior to applying to the EMT program and your future goals in providing pre-hospital care. It is acceptable to attach a word-processed paragraph to this form.
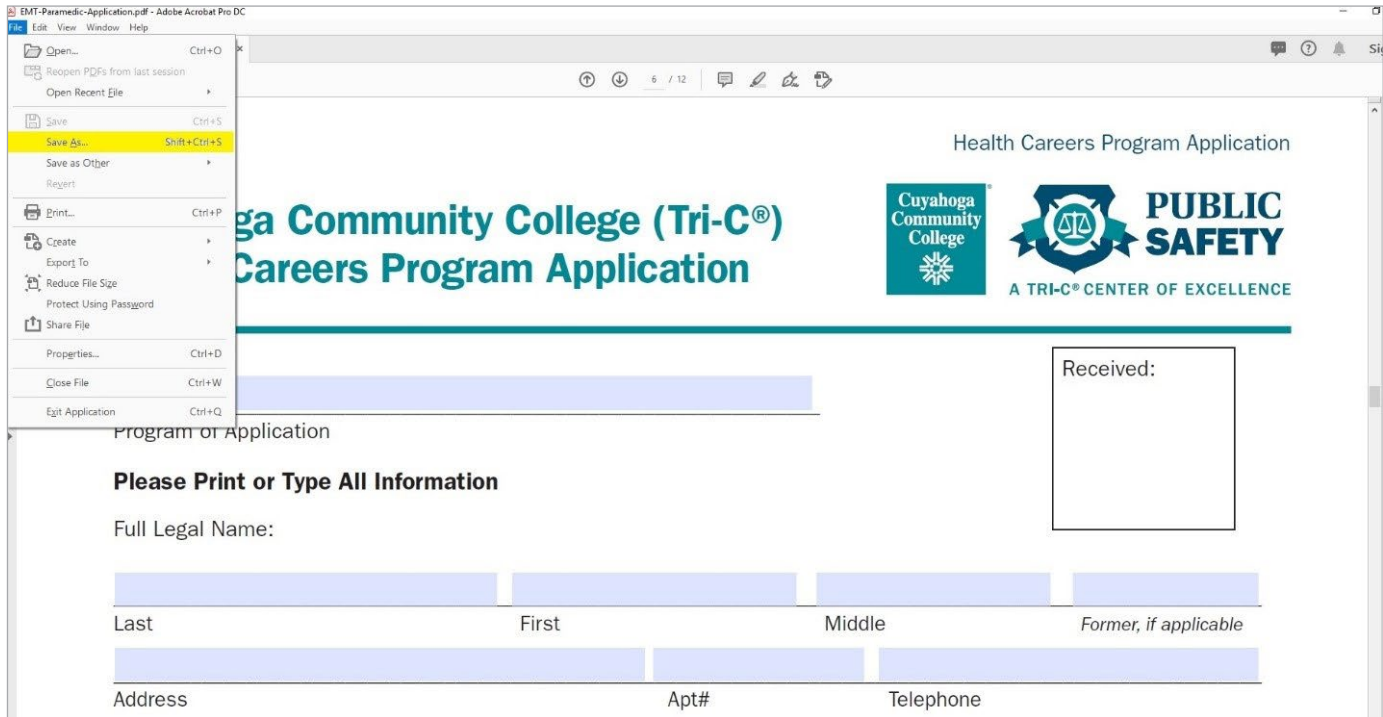
Cuyahoga Community College (Tri-C®) EMT-Paramedic Application Instructions

1. Click File and select Save As. Enter your desired name of file in File Name field and Select Save.

2. Complete pages 6 – 12 and select Save.

3. Email your application to emt@tri-c.edu.

Ohio | Department of Public Safety

Mike DeWine, Governor
Jon Husted, Lt. Governor

Thomas J. Stickrath, Director
Robert L. Wagoner, Executive Director

To:	**Program Directors at Ohio Accredited EMS Programs and Fire Charters**
From:	**Ohio Division of EMS-Office of Investigative Services**
Date:	**February 26, 2021**
RE:	**Criminal Conviction Reviews**

Pursuant to Ohio Revised Code 9.78, prospective applicants with a criminal record, who are interested in obtaining an EMS or Fire certification, may inquire whether their criminal record disqualifies them from obtaining a certification. To initiate a review, a prospective applicant must submit a request in writing to the Division of EMS, which includes certified documentation for the criminal conviction and payment of a $25 fee. For the fee, acceptable forms of payment are either a check or money order made payable to the "Ohio Treasurer of State."

The required criminal conviction documentation will include certified court journal entries showing the indictment, criminal conviction, and sentencing, as well as the police report related to offense. Failure to provide these records may result in a delay of the review.

Whether a conviction is disqualifying will depend on the seriousness of the offense, the underlying facts related to the offense, length of time since the offense occurred, and any other relevant factors. Even if a criminal offense is deemed not disqualifying, an applicant could be subject to sanctions during their initial certification cycle, which may include a period of probation, counseling, urine screens, and additional background checks.

A disqualifying offense may be overcome if the individual possesses a Certificate of Qualification for Employment issued under section 2953.25 of the Ohio Revised Code or a Certificate of Achievement and Employability issued under section 2961.22 of the Ohio Revised Code. For further information on the Certificate of Qualification for Employment or the Certificate of Achievement and Employability, please visit the Ohio Department of Rehabilitation and Corrections website at https://drc.ohio.gov/cqe.

For questions regarding the criminal conviction review process, please contact the Division of EMS-Office of Investigative Services at emsinvestigations@dps.ohio.gov or call (800) 233-0785.